Create citations using NoodleTools

Export your citations to Word

Click on the NoodleTools link at the Library web site:

Why use NoodleTools?

Allows the user to take citation information from the library databases and/or the Web and enter that information into a citation form. Once citations have been entered, the user can export these citations to Word. Word will put the citations in proper order and create the reference list of sources that were entered. See the last page of this guide for the final results.

To start:

- Sign in or register if a new user.

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After you register, you will see the Projects screen:

Go to the next section to learn how to start a new project.
How to start a new project and a source list

1. On the Projects screen, click **New project**.

2. On the Create a New Project screen that pops up, enter a name for your project and select the appropriate citation style and level. Click **Submit**. **NOTE:** Once you create a project, you will be able to switch seamlessly between styles and levels. So what you set up now can be changed later with one click.

3. The Dashboard screen appears. The Dashboard organizes your work environment for effective research. You can see assignments, create to-do lists, submit work, and act on feedback from teachers in an organized way, and all in one place.
4. To begin citing sources, click **Sources** in the navigation bar at the top.

5. On the Sources screen, click **Create new citation** and select the best match for your source from the choices given.
5. (Continued) Create a new citation. First select where you found the information from. Choices include: Database, Website, Print, Viewed/heard live, e-Book, other. Then select what it is. Meaning, is it a magazine, journal, book, newspaper, video, map, chart, report, court case, etc.

5a. NOTE: If using library databases, select Database. A sample of the library’s databases:

- **Academic Search Premier (EBSCOhost)** This scholarly resource contains indexing and abstracts for more than 8,500 journals, with full text for more than 4,600 of those titles.
- **CQ Researcher (CQ Press)** Reports written by experienced journalists, footnoted and professionally fact-checked. Each issue includes a pro-con feature.
- **Credo General Reference Premium** Over 600 reference books from 80+ publishers.
- **Global Issues in Context (Gale)** Covers current events and global issues with content from over 400 international full-text English-language journals and newspapers.
- **Issues & Controversies (Facts on File)** Explores more than 800 hot topics in business, politics, government, education, and popular culture. Contains very specific research questions for each topic.
- **JSTOR** Back files of academic journals. All titles start with Volume 1, issue 1.
- **LexisNexis Academic** Find coverage from news, business, and legal sources.
- **Statistical Abstract of the U.S. (ProQuest)** Need statistics for your paper or speech? Find 1400 tables of statistics on the social, political, and economic conditions of the United States, along with links to provider sites.
6. Fill in the citation form with information about your source. Fields typically required for this example of a journal article from a database are:

- Name of database or DOI number if available
- Author
- Title of article
- Page range
- Title of journal
- Volume, Issue, Year

NOTE: **Quick cite:** One can use the copy & paste a citation link. Copy the whole citation from your source, if given, and paste into the form. You may have to make adjustments, like correct words if all in caps.
7. Are you ready to create your reference listing by exporting to Word?

a. Click on Sources at the Dashboard. Select Print/Export.

See next page for sample of sources exported to Word.
References


Pila, E., Jovanov, K., Welsh, T. N., & Sabiston, C. M. (2017). Body-part compatibility effects are modulated by the tendency for women to experience negative social comparative emotions and the body-type of the model. Plos ONE, 12(6), 1-16. doi:10.1371/journal.pone.0179552